

THE WEIL FOUNDATION

The Weil Foundation, a non-profit organization that receives Dr. Andrew Weil's after-tax profits from royalties from sales of licensed products through Healthy Lifestyle Brands, has as its mission the advancement of Integrative Medicine.

The Foundation offers a limited number of grants each year to non-profit organizations to help finance efforts to advance Integrative Medicine. These grants are usually "start-up" grants to assist medical schools and/or residency programs to develop educational programs in integrative medicine. They are awarded for one year. Awardees can apply for additional one-year grants in subsequent years.

GUIDELINES FOR GRANT PROPOSALS

TIMELINES FOR WEIL FOUNDATION GRANTS

1. Proposals must be received by January 31 of each year.
2. The Weil Foundation Board will evaluate the proposals at their annual meeting each year, usually held in February or early March.
3. Grant applicants will be notified of the Board's decisions by the end of March/early April each year.
4. Grants will be funded from July 1 each year until June 30 of the following year.

Grant proposals must explain how the activity for which Weil Foundation support is sought advances the mission **AND** the current strategic focus of the Foundation.

The following is the mission of the Foundation:

The Weil Foundation supports the advancement of Integrative Medicine.

The current strategic focus of the Foundation is:

The training and education of medical students, physicians and other healthcare professionals in Integrative Medicine.

THE GRANT PROPOSAL

Proposals typically range from 5 to 10 pages. They are submitted electronically.

Your proposal must describe:

1. How you intend to use Weil Foundation funds: the work plan and timeline.
2. The goals and expected outcomes of your proposed project or program.
3. Who will be the key personnel to implement and provide oversight to the proposed project. Include a one-page CV of the principal investigator and each of the key personnel that indicates their qualifications for this project.
4. Evaluation criteria -- how you will know whether the goals and outcomes have been achieved?
5. How your project may produce benefits that go beyond your own organization and community and affect the larger effort to advance integrative medicine.
6. How your proposed work will address the **mission and current strategic focus of the Weil Foundation**.
7. If the Weil Foundation has supported your work in the past, explain how the proposed project builds on your past Weil Foundation-supported efforts.

Please enclose with your proposal:

- A completed Weil Foundation proposal cover page (below).
- Budgetary information for the proposed work, including
 - (a) all costs and expenses to be incurred by the project, and
 - (b) the amount and source of all revenue that will cover these expenses.We are interested in knowing about income and expenses for the project as a whole *and* the expenses likely to be covered by the Weil Foundation grant. Thus, if this project is part of a larger project, provide budgetary information about that project and indicate what parts the Weil Foundation funds will cover.

The Weil Foundation does not cover “indirect costs”

The Foundation recognizes that institutions bear costs in addition to those typically recognized as “direct costs”. We encourage applicants to specify as “direct” any extra costs that can be directly traced to project work,

including administrative support and local travel. The foundation reimburses use of privately owned vehicles at the rate of \$0.60 per mile. If an applicant applies for grant support for activities or services that the Foundation considers to be indirect costs, we will delete that cost from the request and reduce the total amount requested by the same amount.

- Organizational information about your organization and/or the institution of which it is a part. An annual report, brochure, or Web site references are welcome as a way of providing or complementing this information.
- If your organization has not received a Weil Foundation grant in the past, a copy of your IRS determination letter confirming status as a 501 (c) (3) organization.

E-mail proposals and enclosures to Donald Abrams at dabrams@weilfoundation.org **and** to Christine Willett at cwillett@weilfoundation.org

If any material does not exist in electronic form, indicate in your covering e-mail that such material is being sent by **regular mail** to Christine Willett, The Weil Foundation, P.O. Box 13006, Tucson, AZ 85732 (520) 647-7865. If you choose to use a **courier**, the street address is 2200 E River, Suite 111, Tucson, AZ 85718.

